





**Brighton & Hove
City Council**

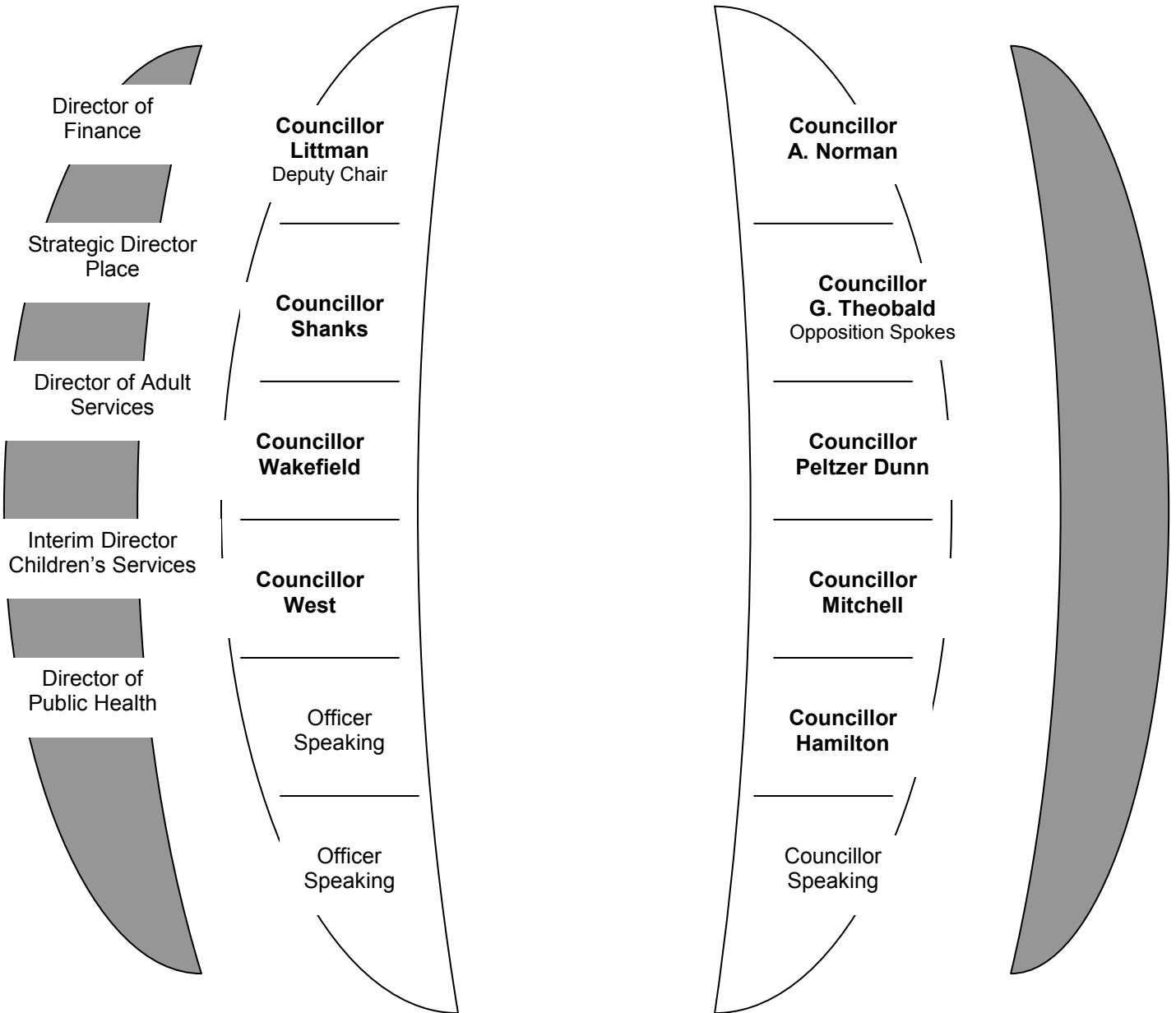
Policy & Resources Committee

Title:	Policy & Resources Committee
Date:	21 March 2013
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: J Kitcat (Chair), Littman (Deputy Chair), G Theobald (Opposition Spokesperson), Mitchell (Opposition Spokesperson), Hamilton, A Norman, Peltzer Dunn, Shanks, Wakefield and West
Contact:	Mark Wall Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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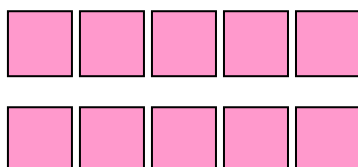
Democratic Services: Policy & Resources Committee

Monitoring Officer	Councillor J. Kitcat Chair	Chief Executive	Head of Democratic Services
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Public Speaker	Public Speaker
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Public Seating



Press

AGENDA

PART ONE

Page

PROCEDURAL MATTERS

151. PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(d) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

152. MINUTES

1 - 14

To consider the minutes of the meeting held on the 14th February 2013 (copy attached).

POLICY & RESOURCES COMMITTEE

Contact Officer: Mark Wall
Ward Affected: All Wards

Tel: 29-1006

153. CHAIR'S COMMUNICATIONS

To receive communications from the Chair.

154. CALL OVER

- (a) Items (157 – 177) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

GENERAL MATTERS

155. PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full council or at the meeting itself;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 14th March 2013;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 14th March 2013.

156. MEMBER INVOLVEMENT

15 - 16

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Letters:** to consider any letters;
 - (i) Portslade Town Hall Car Park – Letter from Councillor Hamilton (copy attached).

Contact Officer: Mark Wall
Ward Affected: South Portslade

Tel: 29-1006

FINANCIAL MATTERS

157. TREASURY MANAGEMENT POLICY STATEMENT 2013/14

17 - 38

Report of the Director of Finance (copy attached).

Contact Officer: Peter Sargent
Ward Affected: All Wards

Tel: 29-1241

POLICY & RESOURCES COMMITTEE

- 158. ANNUAL INVESTMENT STRATEGY 2013/14** **39 - 54**
Report of the Director of Finance (copy attached).
Contact Officer: Peter Sargent *Tel:* 29-1241
Ward Affected: All Wards
- 159. ICT INVESTMENT PLAN 2013 -2016** **55 - 64**
Report of the Director of Finance (copy attached).
Contact Officer: Catherine Vaughan *Tel:* 29-1333
Ward Affected: All Wards
- 160. 2013/14 LOCAL TRANSPORT PLAN CAPITAL PROGRAMME** **65 - 74**
Report of the Strategic Director; Place (copy attached).
Contact Officer: Andrew Renaut *Tel:* 29-2477
Ward Affected: All Wards
- STRATEGIC & POLICY MATTERS**
- 161. PAY POLICY STATEMENT 2013-2014** **75 - 84**
Report of the Director of Adult Services/Lead Commissioner Adult Social Care & Health (copy attached).
Contact Officer: Katie Ogden *Tel:* 29-1299
Ward Affected: All Wards
- 162. FINANCIAL INCLUSION** **85 - 164**
Report of the Director of Finance (copy attached).
Contact Officer: Richard Tuset *Tel:* 29-5514
Ward Affected: All Wards
- 163. ANNUAL UPDATE OF THE COUNCIL'S CORPORATE PLAN 2013/14** **165 - 272**
Report of the Chief Executive (copy attached).
Contact Officer: Matthew Wragg *Tel:* 29-3944
Ward Affected: All Wards
- 164. ONE PLANET LIVING - SUSTAINABILITY ACTION PLAN** **273 - 392**
Report of the Strategic Director; Place (copy attached).
Contact Officer: Thurstan Crockett *Tel:* 29-2503
Ward Affected: All Wards
- 165. REVIEW OF HOME TO SCHOOL TRANSPORT 2013** **393 - 404**
Joint report of the Interim Director, Children's Services and Strategic

POLICY & RESOURCES COMMITTEE

Director; Place (copy attached).

Contact Officer: Gil Sweetenham

Tel: 29-3474

Ward Affected: All Wards

CONTRACTUAL MATTERS

166. SUPER CONNECTED CITIES PLAN PROCUREMENT 405 - 412

Report of the Strategic Director; Place (copy attached).

Contact Officer: Max Woodford

Tel: 29-3451

Ward Affected: All Wards

167. PROCUREMENT OF NEW CONSTRUCTION STRATEGIC PARTNERSHIP 413 - 420

Report of the Strategic Director; Place (copy attached).

Contact Officer: Nigel McCutcheon

Tel: 29-1453

Ward Affected: All Wards

168. TENDER FOR TRANSPORT PROFESSIONAL SERVICES AND MODELLING TERM CONTRACT 421 - 424

Report of the Strategic Director; Place (copy attached).

Ward Affected: All Wards

169. PROCUREMENT OF THE CORPORATE BUILDING CLEANING CONTRACT 425 - 432

Report of the Strategic Director; Place (copy attached).

Ward Affected: All Wards

REGENERATION & PROPERTY MATTERS

170. ASSET MANAGEMENT FUND 2013-14 433 - 442

Report of the Strategic Director; Place (copy attached).

Contact Officer: Nigel McCutcheon, Angela Dymott

Tel: 29-1453, *Tel:* 29-1450

Ward Affected: All Wards

171. PLANNED MAINTENANCE BUDGET ALLOCATION 2013-14 AND PROGRAMME OF WORKS FOR THE COUNCIL'S OPERATIONAL BUILDINGS 443 - 452

Report of the Strategic Director; Place (copy attached).

Contact Officer: Angela Dymott, Martin Hilson

Tel: 29-1450, *Tel:* 29-1452

Ward Affected: All Wards

POLICY & RESOURCES COMMITTEE

GENERAL MATTERS

172. EMPLOYABILITY FOR YOUNG PEOPLE IN CARE AND CARE LEAVERS **453 - 466**

Extract from the proceedings of the Corporate Parenting Sub-Committee meeting held on the 23rd January 2013 together with a report of the Interim director of Children's Services (copies attached).

Contact Officer: Andy Whippey *Tel:* 29-5391
Ward Affected: All Wards

173. EXTRA CARE HOUSING UPDATE **467 - 506**

Extract from the proceedings of the Housing Committee meeting held on the 6th March 2013, together with a joint report of the Strategic Director; Place and Director of Adult Services (copy attached).

Ward Affected: Queen's Park

174. HCA EMPTY PROPERTY FUNDING ALLOCATION **507 - 518**

Extract from the proceedings of the Housing Committee meeting held on the 6th March 2013, together with a report of the Strategic Director; Place (copy attached).

Ward Affected: All Wards

175. NEW HOMES FOR NEIGHBOURHOODS - ESTATE REGENERATION PROGRAMME **519 - 546**

Extract from the proceedings of the Housing Committee meeting held on the 6th March 2013, together with a report of the Strategic Director; Place (copy attached).

Contact Officer: Nick Hibberd *Tel:* 29-3756
Ward Affected: All Wards

176. REVIEW OF THE CONSTITUTION (MARCH) 2013 **547 - 682**

Report of the Interim Lead; Chief Executive's Services (copy attached).

Contact Officer: Abraham Ghebre-Ghiorghis, *Tel:* 29-1500, *Tel:*
Elizabeth Culbert *29-1515*
Ward Affected: All Wards

177. NOMINATION OF COUNCILLOR TO SERVE ON 'COAST TO CAPITAL' LOCAL TRANSPORT BODY **683 - 702**

Report of the Strategic Director; Place (copy attached).

Contact Officer: Andrew Renaut *Tel:* 29-2477
Ward Affected: All Wards

PROCEDURAL MATTERS

178. ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 28th March 2013 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Minority Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on the 18th March 2013 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email mark.wall@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

ACCESS NOTICE

The lift cannot be used in an emergency. Evac Chairs are available for self-transfer and you are requested to inform Reception prior to going up to the Public Gallery. **For your own safety please do not go beyond the Ground Floor if you are unable to use the stairs.** Please inform staff on Reception of this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

